

# Westport Weston Family

## Application for Summer Camp Employment

It is the policy of the Westport Weston Family Y to provide equal opportunity in employment to qualified individuals regardless of race, color, religion, age, sex, marital status, civil union status, national origin, ancestry, physical or mental disability, sexual orientation, genetic information, or any other legally protected class in accordance with all applicable laws.

***This application must be completed in full. Please print neatly.*** Date \_\_\_\_\_

Last Name		First Name		Middle Name/Initial	
Address	Number	Street	City	State	Zip Code
Home Telephone: (____) _____			Cell : (____) _____		
E-mail Address: _____					

<p><b>CAMP MAHACKENO</b> Full day traditional day camp in an outdoor environment. Held at Mahackeno Outdoor Center</p>	
<p><b>HAFADAY PROGRAM</b> Half-day swim/arts and crafts. Held at the Westport Weston Family Y Downtown facility</p>	
<p>First Choice _____ Second Choice _____</p>	
<p>Position of interest: All job descriptions are on available on our website</p> <p> <input type="checkbox"/> Counselor      <input type="checkbox"/> Water Front Director *  <input type="checkbox"/> Unit Director *   <input type="checkbox"/> Special Cares *  <input type="checkbox"/> Specialist      <input type="checkbox"/> Maintenance *  <input type="checkbox"/> Lifeguard      <input type="checkbox"/> Swim Instructor  * Not applicable at Hafaday Program </p>	<p>How did you learn about us?</p> <p> <input type="checkbox"/> Advertisement      <input type="checkbox"/> Friend      <input type="checkbox"/> Walk-in   <input type="checkbox"/> Employment Agency   <input type="checkbox"/> Relative   <input type="checkbox"/> Other: _____ </p>

Are you available for all 8 weeks of Camp? 6/20-8/19 Y or N \_\_\_\_\_ If Not, which weeks are you available?

Will you be available for Camp Orientation? 6/4 (9am-5pm) 6/6 & 6/7-(4-8:30pm) Y or N \_\_\_\_\_ Dates: \_\_\_\_\_

NOTE: Aquatic staff have other training requirements – e.g. Waterfront Certification and Canoeing - dates TBD

### **Prior Address Information**

*Please indicate all addresses-other than the current address indicated on top of this page– that you have used in the last seven years. Continue on the reverse side of page if necessary.*

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State/Province: \_\_\_\_\_ Zip Code \_\_\_\_\_

Country: \_\_\_\_\_ Dates At This Address FROM: \_\_\_\_\_ TO: \_\_\_\_\_

If you are under 18 years of age, can you provide required proof of eligibility to work (e.g. Working Papers)  Yes  No

Have you ever filed an application with us before?  Yes  No  
 If yes, give date \_\_\_\_\_

Have you ever been employed with us before?  Yes  No  
 If yes, give date \_\_\_\_\_

Has another YMCA ever employed you?  Yes  No  
 If yes, give date \_\_\_\_\_

If yes, were you a participant in the Y's National Retirement Fund?  Yes  No

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status?  Yes  No

***Proof of eligibility to work will be required upon employment.***

Have you ever been convicted of a felony or misdemeanor?  Yes  No

***Conviction will not necessarily disqualify an applicant from employment.***

If yes, please provide details including location, city, county and state of conviction.

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**PLEASE NOTE**

You are not required to disclose the existence of any arrest, criminal charge, or conviction, the records of which have been erased pursuant to Connecticut General Statutes 46b-146, 54-76o or 54-142.

Criminal records subject to erasure pursuant to the above statutes are records pertaining to a finding of delinquency or that a child was a member of a family with service needs; an adjudication as a youthful offender; a criminal charge that has been dismissed or nullified; a criminal charge for which you have been found not guilty; or a conviction for which you received an absolute pardon.

Any person whose criminal records have been erased pursuant to the above statutes shall be deemed to have never been arrested within the meaning of the general statutes with respect to the proceedings so erased, and may so swear under oath.

**Education**

	High School				Undergraduate College/University				Graduate Professional			
School Name & Location												
Years Completed	1	2	3	4	1	2	3	4	1	2	3	4
Diploma/Degree												
Describe Course of Study												
Describe any specialized training, certifications, apprenticeship, skills, and extra-curricular activities												

Please explain your reason for wanting to work as a counselor at the Westport Weston Family Y.

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List employment/volunteer situations you have held in which you were in a leadership role with youth.

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What do you think the main responsibilities of a camp staff are?

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Which age-group do you like best? Why?

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How will you be an asset to our camp?

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State any additional information you feel may be helpful to us in considering your application.

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Please indicate areas of interest:

- |  |  |                                      |
|--|--|--------------------------------------|
| <input type="checkbox"/> Arts and Crafts   | <input type="checkbox"/> Swimming        | <input type="checkbox"/> Archery     |
| <input type="checkbox"/> Drama             | <input type="checkbox"/> Nature/ Science | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Dance             | <input type="checkbox"/> Woodworking     |                                      |
| <input type="checkbox"/> Outdoor Education | <input type="checkbox"/> Leatherworking  |                                      |
| <input type="checkbox"/> Sports            | <input type="checkbox"/> Teambuilding    |                                      |

**Your Camp History:** Have you ever attended Camp? \_\_\_\_\_ How many years? \_\_\_\_\_

Name of Camp	No. of years	Date(s)	Day or Overnight Camp
1. _____			
2. _____			
3. _____			

**Your Camp Employment:** Have you ever been a Camp Counselor or CIT? \_\_\_\_\_ How many years? \_\_\_\_\_

Name of Camp	No. of years	Date(s)	Day or Overnight Camp
1. _____			
2. _____			
3. _____			

Describe Camp responsibilities: \_\_\_\_\_

**Employment Experience**

Start with your present or last job. Include any job-related military service assignments and volunteer activities. You may exclude organizations which indicate race, color, religion, gender, national origin, handicap or other protected status. If you need additional space, please continue on a separate sheet of paper.

Employer	Dates Employed	Work Performed
	From To	
Address		
Telephone Number(s)	Hourly Rate/Salary Starting Final	
Job Title Supervisor		
Reason for Leaving		
May we contact this employer for a reference check now or after acceptance of offer? <input type="checkbox"/> Now <input type="checkbox"/> After		

Employer	Dates Employed	Work Performed
	From To	
Address		
Telephone Number(s)	Hourly Rate/Salary Starting Final	
Job Title Supervisor		
Reason for Leaving		

Employer	Dates Employed	Work Performed
	From To	
Address		
Telephone Number(s)	Hourly Rate/Salary Starting Final	
Job Title Supervisor		
Reason for Leaving		

# Applicant's Statement

The information that I have provided on this application is true and complete to the best of my knowledge. I understand that any misrepresentation or omission of any fact or circumstance in my application, resume, or any other materials I have completed or submitted or made during any of my interviews may be justification for refusal of employment or, if employed, termination of employment.

Any offer of employment I may receive is contingent upon my successful completion of the total pre-employment screening process, including your receipt of references which you consider satisfactory and my satisfactory completion of any pre-employment physical examination which you may require.

**In processing my application for employment, I authorize the Westport Weston Family Y to verify all the information provided by me and obtain a consumer or investigative consumer report concerning, among other things, current and prior employment, credit history, driving record, military record, education, character, general reputation, personal characteristics, and criminal record. I understand that a report may be based on telephone or personal interviews with my present and former employers and others. I understand that I have a right to make a written request to the Westport Weston Family Y as to whether a consumer report or an investigative consumer report was procured and to request a complete and accurate disclosure of the nature and scope of the report.**

I authorize and request all of my present and former employers to furnish information about my employment record, including the reason(s) and circumstance(s) for the termination of my employment, work performance, qualifications, abilities, and other qualities pertinent to my qualifications for my employment, including character, general reputation, and personal characteristics.

I understand that employment at the Westport Weston Family Y is "at will" and that if I am hired my employment and compensation can be terminated with or without cause or notice, at any time, for any reason, at the option of either the Westport Weston Family Y or myself. I further understand that no employee, manager, officer, or representative of the Westport Weston Family Y, other than the Executive Director/CEO, has any authority to enter into any agreement providing me with employment for any specified period of time, and no authority to make any written or oral employment agreement or make any representations about the terms, conditions, benefits, or privileges of employment at the Westport Weston Family Y. I further understand that any such agreement or representation, if made, shall not be valid or enforceable unless it is in writing and signed by the Westport Weston Family Y Executive Director/CEO.

**I HAVE READ AND UNDERSTAND THE ABOVE.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## FOR HUMAN RESOURCE DEPARTMENT USE ONLY

### INTERVIEW INFO

INTERVIEWED BY \_\_\_\_\_ DATE \_\_\_\_\_ POSITION \_\_\_\_\_  
COMMENTS: